

Director of Events

We're looking for a Director of Events to join our dynamic team! In this role, you will manage Pflag's annual charity gala, fundraising/key events, and our involvement in other community events.

About Pflag:

Pflag is York Region's LGBTQ2 support, resource and education network. We are a 100% volunteer-led organization that services one of the fastest growing and multicultural regions nationwide. Every day, our compassionate volunteers are contacted by people from all walks of life who have questions or concerns about sexual orientation or gender identity. We are there for those in need when it seems no one else is, making sure no phone call go unanswered, and no hand goes unheld.

Reports to:

Chair of the Board (President) and Vice President

Time Commitment:

- Performing Events responsibilities (3-5 hours, at home, monthly)
- Board of Directors meeting (3 hours, in-person, once a month)
- Support meeting (2 hours, in-person, once a month)
- Special events (Charity gala, Annual General Meeting, Pride, etc.)

Compensation:

This volunteer position provides great exposure and professional development opportunities, while giving back to the community.

Things You'll be Responsible for:

- Managing key fundraising events, with the help of volunteers and members of the Board
- Recommending involvement in community events throughout the year
- Work closely with our Director of Volunteers and other members of the Board to bring your vision to life

Qualifications & Requirements:

- Reliable, tenacious and innovative
- Excellent people skills
- Prior event planning experience required
- Strong understanding of LGBTQ2 identities and issues
- At least 18 years of age
- Cannot hold status of bankrupt

Some of the Perks:

- Helping those in need
- Meeting new people



- It's more rewarding than any paycheque

Term:

The Director of Events will serve 15 months on the Pflag Board of Directors for the first term.

How to Apply:

Please send your résumé to president@pflagyork.ca. If selected, a [Vulnerable Sector Check](#) will be required.

